



3015 (02-09-04)

ANNUAL REPORT

OF

Name: PITTSVILLE MUNICIPAL WATER UTILITY

Principal Office: P.O. BOX 100
PITTSVILLE, WI 54466

For the Year Ended: DECEMBER 31, 1997

WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

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IDENTIFICATION AND OWNERSHIP

Exact Utility Name: PITTSVILLE MUNICIPAL WATER UTILITY**Utility Address:** P.O. BOX 100
PITTSVILLE, WI 54466**When was utility organized?** 12/31/1959**Report any change in name:****Effective Date:****Utility Web Site:**

Utility employee in charge of correspondence concerning this report:

Name: CHARLENE ORGEL**Title:** CLERK/TREASURER**Office Address:**P.O. BOX 100
PITTSVILLE, WI 54466**Telephone:** (715) 884 - 2422**Fax Number:****E-mail Address:**

Individual or firm, if other than utility employee, preparing this report:

Name: MICHAEL L. FOTH**Title:** MANAGER**Office Address:** HAWKINS, ASH, BAPTIE & COMPANY, LLP101 W. 29TH STREET
P.O. BOX 840
MARSHFIELD, WI 54449**Telephone:** (715) 387 - 1131**Fax Number:** (715) 384 - 3463**E-mail Address:** mfoth@habco.dom

Are records of utility audited by individuals or firms, other than utility employee? YES

Individual or firm, if other than utility employee, auditing utility records:

Name: MICHAEL L. FOTH**Title:** MANAGER**Office Address:** HAWKINS, ASH, BAPTIE & COMPANY, LLP101 W. 29TH ST.
P.O. BOX 840
MARSHFIELD, WI 54449**Telephone:** (715) 387 - 1131**Fax Number:** (715) 384 - 3463**E-mail Address:** mfoth@habco.com**Date of most recent audit report:** 2/13/1998**Period covered by most recent audit:** December 31, 1997

IDENTIFICATION AND OWNERSHIP

Names and titles of utility management including manager or superintendent:

Name: JIM RUETH**Title:** SUPERINTENDENT**Office Address:**P.O. BOX 100
PITTSVILLE, WI 54466**Telephone:** (715) 884 - 2422**Fax Number:****E-mail Address:**

Name of utility commission/committee:

Names of members of utility commission/committee:JOHN BECKER
JEROLD MASEPHOL
JACK O'KEFFE
RUSSELL SCHILLER
ROLAND SHERWOOD
DENNIS TURNQUIST

Is sewer service rendered by the utility? NO**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.077 of the Wisconsin Statutes?** NO**Date of Ordinance:** **Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?** NO

Provide the following information regarding the provider(s) of contract services:

Firm Name:**Contact Person:****Title:****Telephone:****Fax Number:****E-mail Address:**

Contract/Agreement beginning-ending dates:**Provide a brief description of the nature of Contract Operations being provided:**

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	125,404	117,784	1
Operating Expenses:			
Operation and Maintenance Expense (401)	43,720	57,012	2
Depreciation Expense (403)	24,880	24,878	3
Amortization Expense (404)	0		4
Taxes (408)	1,760	1,831	5
Total Operating Expenses	70,360	83,721	
Net Operating Income	55,044	34,063	
Income from Utility Plant Leased to Others (412-413)	0		6
Utility Operating Income	55,044	34,063	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0		7
Nonoperating Rental Income (418)	0		8
Interest and Dividend Income (419)	2,620	1,699	9
Miscellaneous Nonoperating Income (421)	0		10
Total Other Income	2,620	1,699	
Total Income	57,664	35,762	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0		11
Other Income Deductions (426)	0		12
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	57,664	35,762	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	15,267	17,474	13
Amortization of Debt Discount and Expense (428)	672	672	14
Amortization of Premium on Debt--Cr. (429)			15
Interest on Debt to Municipality (430)	0		16
Other Interest Expense (431)	0		17
Interest Charged to Construction--Cr. (432)			18
Total Interest Charges	15,939	18,146	
Net Income	41,725	17,616	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	108,223	49,986	19
Balance Transferred from Income (433)	41,725	17,616	20
Miscellaneous Credits to Surplus (434)	0	41,596	21
Miscellaneous Debits to Surplus--Debit (435)	1		22
Appropriations of Surplus--Debit (436)	8,091	975	23
Appropriations of Income to Municipal Funds--Debit (439)	0		24
Total Unappropriated Earned Surplus End of Year (216)	141,856	108,223	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		
NONE		2
Total (Acct. 413):	0	
Nonoperating Rental Income (418):		
NONE		3
Total (Acct. 418):	0	
Interest and Dividend Income (419):		
Interest on Invested Funds	2,620	4
Total (Acct. 419):	2,620	
Miscellaneous Nonoperating Income (421):		
NONE		5
Total (Acct. 421):	0	
Miscellaneous Amortization (425):		
NONE		6
Total (Acct. 425):	0	
Other Income Deductions (426):		
NONE		7
Total (Acct. 426):	0	
Miscellaneous Credits to Surplus (434):		
NONE		8
Total (Acct. 434):	0	
Miscellaneous Debits to Surplus (435):		
ROUNDING	1	9
Total (Acct. 435)--Debit:	1	
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215	8,091	10
Total (Acct. 436)--Debit:	8,091	
Appropriations of Income to Municipal Funds (439):		
NONE		11
Total (Acct. 439)--Debit:	0	

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs and Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	125,404	0	0	0	125,404	1
Less: interdepartmental sales	0		0		0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:						
.					0	6
Revenues subject to Wisconsin Remainder Assessment	125,404	0	0	0	125,404	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	961,303	958,880	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	200,763	175,710	2
Net Utility Plant	760,540	783,170	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0		5
Other Investments (124)	0		6
Special Funds (125)	27,404	23,517	7
Total Other Property and Investments	27,404	23,517	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	57,816	18,399	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0		10
Customer Accounts Receivable (142)	31,361	19,696	11
Other Accounts Receivable (143)	0		12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	7,012	6,051	14
Materials and Supplies (150)	3,562	4,559	15
Prepayments (165)	0		16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	99,751	48,705	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	7,391	8,062	18
Extraordinary Property Losses (182)	0		19
Other Deferred Debits (183)	0		20
Total Deferred Debits	7,391	8,062	
Total Assets and Other Debits	895,086	863,454	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	104,004	104,004	21
Appropriated Earned Surplus (215)	25,670	17,579	22
Unappropriated Earned Surplus (216)	141,856	108,223	23
Total Proprietary Capital	271,530	229,806	
LONG-TERM DEBT			
Bonds (221)	185,000	195,000	24
Advances from Municipality (223)	0		25
Other long-Term Debt (224)	77,936	86,873	26
Total Long-Term Debt	262,936	281,873	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0		27
Accounts Payable (232)	6,257	2,292	28
Payables to Municipality (233)	10,060	7,183	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	4,407	4,864	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	20,724	14,339	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0		34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0		36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	339,896	337,436	38
Total Liabilities and Other Credits	895,086	863,454	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
Plant Accounts:					
Utility Plant in Service (100)	961,303	0	0	0	1
Utility Plant Purchased or Sold (391)					2
Utility Plant in Process of Reclassification (392)					3
Utility Plant Leased to Others (393)					4
Property Held for Future Use (394)					5
Construction Work in Progress (395)					6
Utility Plant Acquisition Adjustments (396)					7
Other Utility Plant Adjustments (397)					8
Total Utility Plant	961,303	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	200,763	0	0	0	9
Total Accumulated Provision	200,763	0	0	0	
Net Utility Plant	760,540	0	0	0	

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year	175,710				175,710	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	24,880				24,880	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	293				293	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
Total credits	25,173	0	0	0	25,173	13
Debits during year						14
Book cost of plant retired					0	15
Cost of removal	120				120	16
Other debits (specify):						17
					0	18
Total debits	120	0	0	0	120	19
Balance End of Year	200,763	0	0	0	200,763	20
Composite Depreciation Rate?	Yes					21
If yes, what is the rate?	2.64%					22

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant				0	1
Other (specify):					
NONE				0	2
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)				0	3
Net Nonutility Property	0	0	0	0	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)
Balance first of year	1
Additions:	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
Total Additions	<u>0</u>
Deductions:	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
Total accounts written off	<u>0</u>
Balance end of year	<u><u>0</u></u>

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
Electric Utility						
Fuel for generation					0	1
Other					0	2
Total Electric Utility					<u>0</u>	<u>0</u>

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	3,562	4,559	2
Sewer utility			3
Gas utility			4
Merchandise			5
Other materials & supplies			6
Total Materials and Supplies	<u>3,562</u>	<u>4,559</u>	

UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				
Unamortized debt discount	8,062	671	7,391	1
Total			7,391	
Unamortized premium on debt (251)				
NONE				2
Total			0	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	104,004	1
Changes during year (explain):		
NONE		2
Balance end of year	104,004	

BONDS (ACCT. 221)

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
b Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/1999	5.00%	15,000	1
c Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2000	5.00%	15,000	2
d Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2001	5.00%	15,000	3
e Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2002	5.00%	15,000	4
f Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2003	6.00%	15,000	5
g Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2004	6.00%	15,000	6
h Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2005	6.00%	20,000	7
i Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2006	6.00%	20,000	8
j Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2007	6.00%	20,000	9
k Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/2008	6.00%	20,000	10
a Waterworks & Sewage System Revenue Bonds	02/15/1993	06/01/1998	5.00%	15,000	11
Total Bonds (Account 221):				185,000	

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Other Long-Term Debt (224)					
1992 State Trust Fund Loan	08/26/1992	03/15/2002	5.00%	15,220	1
1995 State Trust Fund Loan	02/28/1995	03/15/2009	6.00%	50,566	2
1990 State Trust Fund Loan	10/17/1990	03/15/2000	6.00%	12,150	3
Total for Account 224				77,936	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Accruals:		
Charged water department expense	1,760	2
Charged electric department expense		3
Charged sewer department expense		4
Other (explain):		
NONE		5
Total Accruals and other credits	1,760	
Taxes paid during year:		
County, state and local taxes		6
Social Security taxes	1,550	7
PSC Remainder Assessment	210	8
Other (explain):		
NONE		9
Total payments and other debits	1,760	
Balance end of year	0	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
215 Revenue Bonds	707	10,473	10,509	671	1
Subtotal	707	10,473	10,509	671	
Advances from Municipality (223)					
NONE				0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					
1990 State Trust Fund Loan	778	806	983	601	3
1992 State Trust Fund Loan	741	828	936	633	4
1995 State Trust Fund Loan	2,638	3,160	3,296	2,502	5
Subtotal	4,157	4,794	5,215	3,736	
Notes Payable (231)					
NONE				0	6
Subtotal	0	0	0	0	
Total	4,864	15,267	15,724	4,407	

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	337,436					337,436	1
Add credits during year:							
For Services	2,460					2,460	2
For Mains						0	3
Other (specify):							
NONE						0	4
Deduct charges (specify):							
NONE						0	5
Balance End of Year	339,896	0	0	0	0	339,896	
Amount of federal and state grants in aid received for utility construction included in End of Year totals	243,733					243,733	6

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	
Other Investments (124):		
NONE		2
Total (Acct. 124):	0	
Special Funds (125):		
Special Funds	27,404	3
Total (Acct. 125):	27,404	
Notes Receivable (141):		
NONE		4
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	31,361	5
Electric		6
Sewer (Regulated)		7
Other (specify):		
NONE		8
Total (Acct. 142):	31,361	
Other Accounts Receivable (143):		
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
Other (specify):		
NONE		11
Total (Acct. 143):	0	
Receivables from Municipality (145):		
Receivables from Municipality	7,012	12
Total (Acct. 145):	7,012	
Prepayments (165):		
NONE		13
Total (Acct. 165):	0	
Extraordinary Property Losses (182):		
NONE		14
Total (Acct. 182):	0	
Other Deferred Debits (183):		
NONE		15
Total (Acct. 183):	0	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Payables to Municipality (233):		
Payable to Municipality	10,060	16
Total (Acct. 233):	10,060	
Other Deferred Credits (253):		
NONE		17
Total (Acct. 253):	0	

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	960,091	0	0	0	960,091	1
Materials and Supplies	4,060	0	0	0	4,060	2
Other (specify):					0	3
Less Average:						
Reserve for Depreciation	188,236	0	0	0	188,236	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	338,666	0	0	0	338,666	6
Other (specify):					0	7
Average Net Rate Base	437,249	0	0	0	437,249	
Net Operating Income	55,044	0	0	0	55,044	8
Net Operating Income as a percent of						
Average Net Rate Base	12.59%	N/A	N/A	N/A	12.59%	

RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	104,004	1
Appropriated Earned Surplus	21,624	2
Unappropriated Earned Surplus	125,039	3
Other (Specify):		4
Total Average Proprietary Capital	250,667	
Net Income		
Net Income	41,725	5
Percent Return on Proprietary Capital	16.65%	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

2. Leaseholder changes.

3. Extensions of service.

4. Estimated changes in revenues due to rate changes.

5. Obligations incurred or assumed, excluding commercial paper.

6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

FINANCIAL SECTION FOOTNOTES

NONE

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	Amounts (b)	
Operating Revenues		
Sales of Water		
Sales of Water (460-467)	124,030	1
Total Sales of Water	124,030	
Other Operating Revenues		
Forfeited Discounts (470)	308	2
Other Water Revenues (474)	1,066	3
Amortization of Construction Grants (475)	0	4
Total Other Operating Revenues	1,374	
Total Operating Revenues	125,404	
Operation and Maintenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	28,115	5
General Operating Expenses (680-690)	15,605	6
Total Operation and Maintenance Expenses	43,720	
Other Operating Expenses		
Depreciation Expense (403)	24,880	7
Amortization Expense (404)		8
Taxes (408)	1,760	9
Total Other Operating Expenses	26,640	
Total Operating Expenses	70,360	
NET OPERATING INCOME	55,044	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	275	10,163	55,523	4
Commercial	51	4,039	17,321	5
Industrial	2	162	618	6
Total Metered Sales to General Customers (461)	328	14,364	73,462	
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		45,592	8
Other Sales to Public Authorities (464)	9	1,297	4,976	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	338	15,661	124,030	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)
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NONE

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1)	45,592	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify):		
NONE		4
Total Public Fire Protection Service (463)	45,592	
Forfeited Discounts (470):		
Customer late payment charges	308	5
Other (specify):		
NONE		6
Total Forfeited Discounts (470)	308	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department		7
Other (specify):		
Other water revenues	1,066	8
Total Other Water Revenues (474)	1,066	
Amortization of Construction Grants (475):		
NONE		9
Total Amortization of Construction Grants (475)	0	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	14,278	1
Purchased Water (610)		2
Fuel or Power Purchased for Pumping (620)	7,592	3
Chemicals (630)	2,219	4
Supplies and Expenses (640)	3,844	5
Repairs of Water Plant (650)	182	6
Transportation Expenses (660)		7
Total Plant Operation and Maintenance Expenses	28,115	
GENERAL OPERATING EXPENSES		
Administrative and General Salaries (680)	4,882	8
Office Supplies and Expenses (681)	1,650	9
Outside Services Employed (682)	3,612	10
Insurance Expense (684)	2,508	11
Employees Pensions and Benefits (686)	2,953	12
Regulatory Commission Expenses (688)		13
Miscellaneous General Expenses (689)		14
Uncollectible Accounts (690)		15
Total General Operating Expenses	15,605	
Total Operation and Maintenance Expenses	43,720	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.
--

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent			1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department			2
Net property tax equivalent		0	
Social Security	Social Security	1,550	3
PSC Remainder Assessment	PSC Remainder	210	4
Other (specify): NONE			5
Total tax expense		1,760	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.069(1)(c). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
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NONE

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)			1
Franchises and Consents (302)			2
Miscellaneous Intangible Plant (303)			3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	5,252		4
Structures and Improvements (311)			5
Collecting and Impounding Reservoirs (312)			6
Lake, River and Other Intakes (313)			7
Wells and Springs (314)	52,956		8
Infiltration Galleries and Tunnels (315)			9
Supply Mains (316)			10
Other Water Source Plant (317)			11
Total Source of Supply Plant	58,208	0	
PUMPING PLANT			
Land and Land Rights (320)			12
Structures and Improvements (321)	67,240		13
Boiler Plant Equipment (322)			14
Other Power Production Equipment (323)			15
Steam Pumping Equipment (324)			16
Electric Pumping Equipment (325)	30,208		17
Diesel Pumping Equipment (326)			18
Hydraulic Pumping Equipment (327)			19
Other Pumping Equipment (328)			20
Total Pumping Plant	97,448	0	
WATER TREATMENT PLANT			
Land and Land Rights (330)			21
Structures and Improvements (331)			22
Water Treatment Equipment (332)	48,714		23
Total Water Treatment Plant	48,714	0	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			24
Structures and Improvements (341)			25

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			5,252	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			52,956	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	58,208	
PUMPING PLANT				
Land and Land Rights (320)			0	12
Structures and Improvements (321)			67,240	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			30,208	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			0	20
Total Pumping Plant	0	0	97,448	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)			48,714	23
Total Water Treatment Plant	0	0	48,714	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			0	24
Structures and Improvements (341)			0	25

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	449,089		26
Transmission and Distribution Mains (343)	213,858		27
Fire Mains (344)			28
Services (345)	33,450	2,222	29
Meters (346)	22,106	321	30
Hydrants (348)	29,335		31
Other Transmission and Distribution Plant (349)			32
Total Transmission and Distribution Plant	747,838	2,543	
GENERAL PLANT			
Land and Land Rights (370)	200		33
Structures and Improvements (371)			34
Office Furniture and Equipment (372)	217		35
Computer Equipment (372.1)	1,330		36
Transportation Equipment (373)			37
Other General Equipment (379)	4,925		38
Other Tangible Property (390)			39
Total General Plant	6,672	0	
Total utility plant in service directly assignable	958,880	2,543	
Common Utility Plant Allocated to Water Department			40
Total utility plant in service	958,880	2,543	

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)			449,089 26
Transmission and Distribution Mains (343)			213,858 27
Fire Mains (344)			0 28
Services (345)			35,672 29
Meters (346)	120		22,307 30
Hydrants (348)			29,335 31
Other Transmission and Distribution Plant (349)			0 32
Total Transmission and Distribution Plant	120	0	750,261
GENERAL PLANT			
Land and Land Rights (370)			200 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			217 35
Computer Equipment (372.1)			1,330 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			4,925 38
Other Tangible Property (390)			0 39
Total General Plant	0	0	6,672
Total utility plant in service directly assignable	120	0	961,303
Common Utility Plant Allocated to Water Department			0 40
Total utility plant in service	120	0	961,303

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			1,506	1,506	1
February			1,538	1,538	2
March			1,626	1,626	3
April			1,516	1,516	4
May			1,436	1,436	5
June			1,389	1,389	6
July			1,400	1,400	7
August			1,475	1,475	8
September			1,521	1,521	9
October			1,687	1,687	10
November			1,361	1,361	11
December			1,327	1,327	12
Total for year	0	0	17,782	17,782	
Less: Measured or estimated water used in main flushing and water treatment during year				1,842	13
Less: Other utility use					14
Other utility use explanation:					15
Water pumped into distribution system				15,940	16
Less: Water sold				15,661	17
Losses and unaccounted for				279	18
Percent unaccounted for to the nearest whole percent (%)				2%	19
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					20
Maximum gallons pumped by all methods in any one day during reporting year				69	21
Date of maximum: 10/13/1997					22
Cause of maximum:					23
Flushed hydrants					
Minimum gallons pumped by all methods in any one day during reporting year				27	24
Date of minimum: 5/13/1997					25
Total KWH used for pumping for the year				86,185	26
If water is purchased:Vendor Name:					27
Point of Delivery:					28

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
WELL	#3	37	10	40,000	Yes	1
WELL	#4	353	10	112,000	Yes	2
WELL	#5	452	10	112,000	Yes	3

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

1

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	#3	#4	#5	1
Location	PITTSVILLE	PITTSVILLE	PITTSVILLE	2
Purpose	P	P	P	3
Destination	D	D	D	4
Pump Manufacturer	LAYNE NW	RED JACKET	RED JACKET	5
Year Installed	1959	1993	1990	6
Type	CENTRIFUGAL	SUBMERSIBLE	SUBMERSIBLE	7
Actual Capacity (gpm)	75	100	110	8
Pump Motor or Standby Engine Mfr	GE	RED JACKET	RED JACKET	9
Year Installed	1959	1992	1990	10
Type	ELECTRIC	ELECTRIC	ELECTRIC	11
Horsepower	5	10	10	12

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification				14
Location				15
Purpose				16
Destination				17
Pump Manufacturer				18
Year Installed				19
Type				20
Actual Capacity (gpm)				21
Pump Motor or Standby Engine Mfr				22
Year Installed				23
Type				24
Horsepower				25

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	#1		1
RESERVOIRS, STANDPIPES			2
OR ELEVATED TANKS			3
Type: R (reservoir), S (standpipe)			4
or ET (elevated tank)	ET		5
Year constructed	1993		6
Primary material (earthen, steel,			7
concrete, other)	STEEL		8
Elevation difference in feet			9
(See Headnote 3.)	150		10
Total capacity in gallons	150,000		11
WATER TREATMENT PLANT			12
Disinfection, type of equipment			13
(gas, liquid, powder, other)	LIQUID		14
Points of application			15
(wellhouse, central facilities,			16
booster station, other)	CENTRAL FACILITIES		17
Filters, type (gravity, pressure,			18
other, none)	PRESSURE		19
Rated capacity of filter plant			20
(m.g.d.) (note: 1,200,000 gal/day			21
= 1.2 m.g.d.)	120.0000		22
Is a corrosion control chemical			23
used (yes, no)?	N		24
Is water fluoridated (yes, no)?	N		25

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Number of Feet							
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)
M	D	3.000	1,400				1,400
M	D	4.000	550				550
A	D	6.000	380				380
M	D	6.000	29,745				29,745
M	D	8.000	2,313				2,313
M	D	12.000	50				50
Total Within Municipality			34,438	0	0	0	34,438
Total Utility			34,438	0	0	0	34,438

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	287	4			291		1
M	1.000	19				19	13	2
M	1.250	1				1		3
M	1.500	2				2		4
M	2.000	5				5		5
M	3.000	1				1		6
Total Utility		315	4	0	0	319	13	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	303	5	4		304	38	1
0.750	9				9		2
1.000	2	2			4		3
1.250	1				1		4
1.500	4				4		5
2.000	2				2		6
3.000	1				1	1	7
Total:	322	7	4	0	325	39	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	253	39	2	1		9	304	1
0.750	1	4	1	3			9	2
1.000			2	1		1	4	3
1.250						1	1	4
1.500		3				1	4	5
2.000		1		1			2	6
3.000				1			1	7
Total:	254	47	5	7	0	12	325	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 - a. Fire hydrants normally have a lead size of 6 inches or greater.
 - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality					0	1
Within Municipality	54				54	2
Total Fire Hydrants	54	0	0	0	54	
Flushing Hydrants						
	52				52	3
Total Flushing Hydrants	52	0	0	0	52	

Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year

Number of hydrants operated during year:	52
Number of distribution system valves end of year:	48
Number of distribution valves operated during year:	47

WATER OPERATING SECTION FOOTNOTES

Water Services (Page W-16)

Customer charged - see A/C #271.
